

**INSTRUCTION**Vocational Technical Education: Student Work Experiences

Students are offered opportunities for work experience through three programs; at a class site away from the school, the cooperative education program and an individual practical work experience. Operational guidelines issued by the director of vocational education are outlined below:

1. Group Work Experience Projects Off the School Site

This program is designed to allow student group participation (i.e., carpentry, masonry, nursing, electricity, etc.) to work on an approved training project off the school property under the direct supervision of the subject teacher in order to provide realistic experiences which supplement classroom and school laboratory experiences.

2. Cooperative Education Program

This program is designed to offer individual students in several areas (i.e., marketing education, cooperative office education, industrial cooperative training, etc.) an opportunity to work under the direct supervision of a teacher/coordinator utilizing an individual training plan and a training agreement with the employer(s) to gain work experience in his or her occupational area of study. Students participating in these programs may be released from school to their employment site for one to three periods per day.

3. Individual Practical Work Experience Off the School Site

This program is designed to allow advanced individual students enrolled in a health occupations education or trade and industrial education program to be released part of their instructional time. This enables a student to gain experience necessary for successful employment. The student will be enrolled in a block class and will not be released for more than eighty percent of the class time for related work experience.

Approved by Division Superintendent: April 6, 1987

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Amended by Division Superintendent: May 12, 1992